



CONTINUING PROFESSIONAL DEVELOPMENT

*Programme of Courses
November 2011 - October 2012*

INTRODUCTION TO THE SURREY LAW SOCIETY'S CPD PROGRAMME FOR 2011-2012

The Surrey Law Society is among the top five local law societies in the country and considered to be one of the most pro-active in providing a wide range of benefits for its 1200 plus membership. Our extensive Continuing Professional Development (CPD) programme is one of the key activities of the Society each year. This programme is designed to meet the needs of local law firms and individual solicitors in continuing legal education. The half-day sessions set out in this programme are all held at Denbies Wine Estate in Dorking from 2.00pm to 5.15pm.

Our CPD events are local, affordable and delivered by top quality speakers and specialists in their chosen area of law. Members are eligible for a 50% discount on the individual course fees and can gain a further 20% Season Ticket discount by booking and paying for more than four courses in advance in any one CPD year (see Terms & Conditions for details). Surrey-based law firms can also benefit from these discounts by making block-bookings for different fee earners on a range of courses, as long as the individuals are also registered SLS members.

All SLS courses are accredited by The Law Society, regulated and monitored by the SRA and provide 100% CPD points for all those attending. They have been designed to provide best practice examples, problem solving and practical precedents so that those attending can apply their learning back at the workplace. Areas covered: Family, Property, Private Client, Commercial, Company, Personal Injury, Litigation/ADR, Employment, Lexcel and Practice Management as well as mandatory training courses such as money laundering.

We retain all your CPD attendance records in the Membership Administration office and can provide print-outs for certification if required. Members can also manage their own CPD by booking, paying and recording online at www.surreylawsociety.org.uk

In addition to the half-day CPD courses listed in this brochure we provide a range of other CPD events throughout Surrey, often in co-operation with other organizations such as the Sole Practitioners Group and Surrey Resolution. These include:

- Conferences on Family Law, Private Client, Property and Practice Management
- Legal and business-to-business Networking Events
- Breakfast, Lunch-time and Evening Seminars

As part of our 2011-2012 CPD programme we are also promoting a number of new initiatives for the Society:

- Management Stage 1 - the compulsory post-qualification course to be taken before the end of the third full CPD year
- Tailored On-Site Training for Corporate Members and larger firms
- Brokerage of Training Course Placements for SME and Sole Practitioners

We look forward to seeing you at one of these events in the coming year.

***Sue Seakens
Chief Executive
October 2011***

SLS CPD DATES NOVEMBER 2011 – OCTOBER 2012

	Month	Date	Event	Speaker(s)
1	Nov	Wednesday 23rd	Anti Money Laundering	Tania Tribius
2	Nov	Wednesday 30th	Conveyancing - Important Regulatory Course	Denis Cameron
3	Dec	Tuesday 6th	Issues of Finance in 2012	Christopher Miller, Byron James & Richard Alomo
4	Jan	Wednesday 18th	Regulation & Compliance Update	Professor Peter Camp
5	Jan	Wednesday 25th	Recent Developments in the Private Client World	Professor Lesley King
6	Feb	Wednesday 8th	Restrictive and Positive Covenants in Freehold Land	Richard Snape
7	Feb	Wednesday 22nd	Children Law Session plus FPR 2010 – it's as easy as abc!	Samantha Little DJ Trigg
8	Mar	Tuesday 6th	Cross Border Estates in Private Client Matters	Richard Frimston
9	Mar	Wednesday 21st	Commercial Law - Commercial Agreement & Consumer Contracts	Ray Snow
10	Apr	Wednesday 18th	Avoiding Negligence Claims when Dealing with Landlord's Licences	Margaret Kemp
11	May	Wednesday 2nd	Capital Tax Planning including Wills, Trusts & Administration	Christopher Whitehouse <small>TEP</small>
12	May	Tuesday 29th	Conveyancing Update 2012	Hannah Mackinlay
13	Jun	Wednesday 27th	Family Law - Issues in Applications for Financial Orders	Anne Hudd & Helen Williams
14	Jul	Wednesday 4th	Changes in the Regulatory Framework – Keeping Track!	Andrew Hopper QC
15	Oct	Wednesday 3rd	Topical Issues in Matrimonial Property and Finance	Nicholas Francis QC
16	Oct	Wednesday 17th	Employment Law – Hot Topics	Geoffrey Bignell

The courses listed above are all half-day courses from 2.00pm to 5.15pm at Denbies Wine Estate in Dorking and carry 3 hours SRA Accredited CPD points. Refreshments are provided throughout the afternoon and there is plenty of free parking on site.

Please check our Terms & Conditions on the back of this Programme before booking.

For further information about these events please visit our website at www.surreylawsociety.org.uk or contact Sue Seakens on 01344 860830 or sueseakens@surreylawsociety.org.uk

BOOKING FORM

DX 94652 VIRGINIA WATER

Please complete and return the form below to:
 Mrs Sue Seakens, The Surrey Law Society
 18 Station Approach, Virginia Water, Surrey GU25 4DW

Tel: 01344 860830
 Fax: 01344 428511
 Email: suseakens@surreylawsociety.org.uk

Pay for 4 courses
 in advance for a further
20%
 Season Ticket discount*

DETAILS OF THE PERSON MAKING THE BOOKING:

Company Name: **Phone number:**

Name: **Job title:**

Email address: **DX:**

Address: **Postcode:**

Please find enclosed a cheque for the sum of £ _____.
 payable to The Surrey Law Society

Members: £ 95.00 plus VAT per course
Season Ticket: £ 76.00 plus VAT per course *
Non - Members: £ 190.00 plus VAT per course

Delegate Details	Course Number (Please Tick)															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Name:																
Email:																
Name:																
Email:																
Name:																
Email:																
Name:																
Email:																

If you are booking more than 8 delegates please email suseakens@surreylawsociety.org.uk for a copy of our 8+ delegate booking form.
 Please use a separate sheet if insufficient space for names of all delegates Please tick box if you would like a further copy of this programme



Not yet a Member of The Surrey Law Society?

Here are just some of the benefits of joining us:

- A Legal Education CPD Programme accredited by The Law Society of England & Wales
- 50% discount on all CPD events plus another 20% for Season Ticket holders
- First class, top quality speakers
- Mandatory training courses such as money laundering and data protection
- Management workshops and specialist legal conferences
- Online booking, payment and CPD record management for courses booked online
- Promotion of your firm to potential clients via our website's Find a Solicitor section
- Email alerts and newsletters
- A way to have your say in how the profession is developing
- Social and professional networking events across the County

2011/12 Membership rates to join the society

Individual member	£85
Firms with 2 - 19 eligible members	£85 p/member
Firms with 20 or more eligible members	£1700 p/firm
Solicitor in house/not in private practice	£55
Solicitor not practising	£30

Find out more about us at:-
www.surreylawsociety.org.uk

TERMS & CONDITIONS

Charges:

Each delegate must be a member of The Surrey Law Society to obtain the special member rates.

The course charges include the cost of providing course documentation and light refreshments.

Time:

Unless otherwise stated courses start at 2.00pm and finish at 5.15pm with registration beginning at 1.30pm.

Venue:

Unless otherwise stated courses are held in the Denbies Suite at:

Denbies Wine Estate
London Road
Dorking, Surrey
RH5 6AA

Fees:

Member rate: £95.00 Plus VAT
Non-member rate: £190.00 Plus VAT

A VAT receipt will be issued.
The Society's VAT No. is 602 7667 43

*Season Ticket:

Members booking and paying in advance for 4 or more courses automatically qualify to become Season Ticket holders.

Any further courses booked after this will automatically qualify for the 20% season ticket discount.

If unable to attend, Season Ticket holders will be able to send other Surrey Law Society member delegates from their firm to the seminar.

Season Ticket holders are not eligible for refunds on cancelled courses.

Availability of places:

All bookings are subject to availability of places.

Refunds & Transfers:

We can only give refunds or transfer delegates to another event for cancellations received at least 14 days before the original training date. An administration charge of £20.00 plus VAT will be deducted from refunded fees. No refunds will be made to Season Ticket holders.

You will be liable to pay the full course fee if you fail to attend the course on the day or give notice after this 14 day period.

Cancellation of Training Sessions:

We reserve the right to cancel or postpone events if there are insufficient delegate numbers to ensure a high quality training experience or if a trainer is unable to deliver the course for any reason.

In the event that the Surrey Law Society cancels or postpones an event, we will refund your fees but not any other expenses.

Training Sessions Help:

If you have any queries about the booking process or any other Surrey Law Society services or resources, please contact the membership administration office on 01344 860830 or email sueseakens@surreylawsociety.org.uk.

The administration office is open between 10.00am and 4.00pm, Monday to Thursday.

All courses are accredited by the Law Society

**Pay for 4 courses
in advance for a further
20%
Season Ticket discount***